



AGENDA ITEM EXECUTIVE SUMMARY

Title:	Motion to Approve An Ordinance Establishing a Comprehensive Plan Task Force
Presenter:	Mayor DeWitte Rita Tungare

Please check appropriate box:

<input type="checkbox"/> Government Operations	<input type="checkbox"/> Government Services
<input type="checkbox"/> Planning & Development	<input checked="" type="checkbox"/> City Council – 6/6/11
<input type="checkbox"/> Public Hearing	

Estimated Cost:		Budgeted:	YES		NO	
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If NO, please explain how item will be funded:

Executive Summary:

Staff proposes forming an advisory Task Force to guide the Comprehensive Plan project.

The Task Force will be responsible for providing guidance to Staff and consultants, monitoring progress, and obtaining public comment. The Task Force will meet as a working committee and will also host workshops and open houses. Upon production of a final draft, the Task Force will forward the Comprehensive Plan document to the Plan Commission for review and recommendation, per State law. The document will then be forwarded to the Planning and Development Committee for a review and recommendation. The City Council will hold the formal public hearing before the adoption of the new Comprehensive Plan. Upon adoption of the Comprehensive Plan, the Task Force will be disbanded.

The Task Force will be 7 members consisting of:

- 1 City Council member
- 1 Plan Commission member
- 1 Historic Preservation Commission member
- 4 at-large members with demonstrated interest in the planning and development of the community

The Task Force members will be appointed by the Mayor, with the advice and consent of the City Council. Appointment of the Task Force members is listed under a separate agenda item.

Attachments: *(please list)*

Ordinance Establishing a Comprehensive Plan Task Force

Recommendation / Suggested Action *(briefly explain):*

Approve as presented.

<i>For office use only:</i>	<i>Agenda Item Number:</i> ID
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City of St. Charles, IL
Ordinance No. 2011-M-_____

An Ordinance Establishing a Comprehensive Plan Task Force

WHEREAS, the City of St. Charles last adopted a Comprehensive Plan on May 6, 1996 by Ordinance 1996-M-32; and

WHEREAS, the City Council of the City of St. Charles has determined that it is appropriate and necessary to develop a new Comprehensive Plan;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, as follows:

1. A Comprehensive Plan Task Force is hereby established for the purpose of guiding the preparation of a new Comprehensive Plan and making recommendations to the Plan Commission and City Council.

2. The Comprehensive Plan Task Force shall be advisory in nature and consist of seven (7) members who shall be residents of the City of St. Charles. The members shall be appointed by the Mayor, subject to confirmation by the City Council. The Mayor shall consider the following qualifications in the appointment of members:

- One (1) member from the City Council
- One (1) member from the Plan Commission
- One (1) member from the Historic Preservation Commission
- Four (4) at-large members, who have demonstrated an interest in the planning and development of the community

3. One of the members of the Comprehensive Plan Task Force shall be named by the Mayor as Chair at the time of his or her appointment. The Comprehensive Plan Task Force may elect such other officers as it may deem appropriate.

4. That upon adoption of a new Comprehensive Plan for the City, the Comprehensive Plan Task Force shall cease to exist.

5. That after the adoption and approval hereof this Ordinance shall be (i) printed or published in book or pamphlet form, published by the authority of the Council, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois this 6th day of June.

PASSED by the City Council of the City of St. Charles, Kane and DuPage Counties,
Illinois this 6th day of June.

APPROVED by the Mayor of the City of St. Charles, Kane and DuPage Counties,
Illinois this 6th day of June.

Donald P. DeWitte, Mayor

Attest:

City Clerk/Recording Secretary

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:

APPROVED AS TO FORM:

City Attorney

DATE: _____